



The James W. Mitchell Hall of Excellence Award

Purpose

The purpose of this award is to recognize faculty, staff members and alumni who have contributed to the success, tradition, integrity, development and identity of J.W. Mitchell High School in a manner deserving of recognition.

Eligibility Criteria for Inductees

1. Faculty and staff who have previously retired, been promoted, left in good standing to work outside the district, and alumni are eligible for nomination and induction.
2. Alumni nominees will only be considered for induction into the Hall of Excellence 10 years after their class graduation.
3. Alumni may be considered in groups to recognize contributions of teams/groups/ensembles to the school.
4. All nominees must have made a significant contribution to J.W. Mitchell High School around the core values of Community, Integrity or Excellence.

Hall of Fame Class Size

The Hall of Excellence Committee is not obligated to induct a specific number of people or groups into the Hall of Fame each year but may not induct more than five new members per induction after the initial class, which may be up to 10. The committee may forgo inducting any nominations received if they choose.

The Hall of Fame Committee MAY consider the following criteria as well as other factors in reviewing nominations:

Community

Elements considered when inducting those nominated for Community:

- Positively affected the school culture for staff and/or students
- Worked to further the image or perception of our school in the greater community

- Helped develop or contributed to the identity of our school, traditions and values
- Consistently displayed actions supporting school pride and involvement

Integrity

Elements considered when inducting those nominated for Integrity:

- Made a positive contribution to the lives of staff and/or students of J.W. Mitchell High School
- Put the needs of students and/or staff before themselves
- Displayed meritorious service to the core values of our school

Excellence

Elements considered when inducting those nominated for Excellence:

- Outstanding contributions to achievement in academics, athletics, the arts or extra-curricular activities
- Developed or introduced a program central to student success or experience
- Earned exceptional recognition as a member of the school community

Hall of Fame Selection Committee Policies

The Hall of Excellence Committee shall consist of nine committee members, and the Principal who will act as an advisor and non-voting member. Non-permanent committee members are asked to serve a five-year term and may serve 2 terms if they choose. Members of the committee will be selected by the Principal and comprised of the following:

- 5 Permanent members (voting members)
- 4 Non-permanent members (voting members)
- School Principal (non-voting member)
- At least one voting administrator and one voting SRP

A quorum of 7 voting members must be present in order to conduct business and the committee will meet twice per year to review nominations.

The standing committee will review persons interested in participating in the Hall of Fame. New members will be appointed with a majority plus one vote of the committee quorum.

In the naming of members, the Principal shall take special care that the membership reasonably reflects the diversity of the current staff of the school. The Principal shall advise the committee on the available history on the school and recognition process.

Amendment Process

This document may be amended, once annually, by the Hall of Excellence Committee with a majority vote from the committee members present.

Nomination and Selection Process

Nominations are accepted on a rolling basis via hard copy forms and the digital form posted on the school website.

- Nominations for the Hall of Excellence can be submitted online at jwmhs.pasco.k12.fl.us or on an official hard copy form, which is both available on the same website, or in person at the J.W. Mitchell High School front office.
- All hard copy nomination forms should be sent to J.W. Mitchell High School Attn: Hall of Excellence Committee at 2323 Little Rd. Trinity, FL 34655
- Any person from school staff or greater community may submit a nomination for the Hall of Excellence. Note: Self-nominations will not be considered.
- No active member of the Hall of Fame Selection Committee shall be eligible for nomination.
- Once nominated, a nominee will remain under consideration for two voting cycles. After two voting cycles, if a nominee is not selected, the nomination will expire and the candidate will become eligible again for a nomination.
- The deadline for nominations is November 1st of each odd number year and continuing every other year as indicated below. The Selection Committee will make inductee selections no later than December 1st and notify inductees before January 1st
- Induction into the Hall of Fame will take place at the Induction Ceremony, which will be held every other year, no later than the last day of school. Induction Ceremony years are as follows: 2025, 2027, 2029, 2031, etc.
- Committee members can seek out additional information on nominees from a variety of sources should they deem it necessary when vetting candidates.
- Inductees must receive a majority vote from the Hall of Excellence Committee quorum during voting to qualify for induction

- Notification to the Hall of Fame Inductees and the media will be notified 3 months in advance of their nomination