



Verification of Paid Work Hours for Bright Futures Eligibility J.W. Mitchell High School



*To access an award through the Bright Futures Program, a student must complete a program of community service work
OR 100 hours of paid work, as approved by the school.*

What is paid work experience?

- Employment completed through a business with an established Federal ID Number.
- Work hours completed after July 1, 2022, that are properly documented via pay stubs or a generated report or letter from employer verifying hours worked.
- New in 2023: Community Service and Work Hours may be combined for the purposes of meeting the Bright Futures requirements. Students must earn either the required volunteer service, paid work hours, or the combination of 100 total hours for eligibility.

Student Name: _____ **Student #:** _____

Class of: _____

Place of Employment: _____

Employer Federal Id #: _____ **Employer Phone #:** _____

Date(s) of Work :	Hours Worked

Total Work Hours Submitted: _____

I agree that I have worked the above hours and have attached a pay stub or generated verification of work hours from employer.

Student Signature: _____ **Date:** _____

Counselor Signature: _____ **Date:** _____

NOTE: Keep copies for your records or all documentation. Works hours will be reflected on the high school transcript.

Form updated 11.10.2023