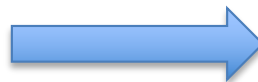


DE Registration Process: Spring 2022

Please go to the [Pasco County Schools Dual Enrollment website](#).

Click on [Spring 2022 Dual Enrollment Online Registration Worksheet](#) under the Registration tab.



The screenshot shows the Pasco County Schools website. The top navigation bar includes links for NEWS, PARENTS, STUDENTS, EMPLOYEES, SCHOOLS, and DEPARTMENTS, along with a search bar. The main content area is titled 'Leading and Learning' and features a 'Dual Enrollment' section with a photo of students. Below the photo, there is a 'What is Dual Enrollment?' section, a 'COVID- 19 Dual Enrollment Updates' section, and a 'Registration' tab. The 'Registration' tab is active, showing the 'Spring 2022 Registration' section. The right sidebar contains a 'Department Navigation' menu with links to 'Leading and Learning Home' and 'Department Contacts'. Below this is an 'Office for Leading and Learning' section with links to 'Areas and Programs' and 'School Choice - Pasco Pathways'. Further down are 'Events', 'Curriculum-Instruction Links', 'Professional Development', 'Teacher Links', and 'Important Links' sections.

Leading and Learning

Dual Enrollment

What is Dual Enrollment?

Dual enrollment is an acceleration program that allows students to take postsecondary coursework and simultaneously earn credit toward a high school diploma, a career certificate, an industry certification or an associate or baccalaureate degree at a Florida public or eligible private postsecondary institution. If you have questions about dual enrollment, please contact your school counselor. For more information, please visit the [PHSC website](#).

COVID- 19 Dual Enrollment Updates

PHSC Expects Face Masks / Face Coverings to be worn indoors by faculty, staff, students, and campus visitors at all PHSC locations. Face coverings should also be worn by all participants at all indoor College hosted off-campus events, meetings, and activities. When working alone in offices, classrooms, or other rooms on campus, it is not necessary to wear masks. However, masks should be readily available and worn as soon as anyone enters the room or workspace.

Vaccinated individuals – Optional while outdoors.

Unvaccinated individuals – Encouraged while outdoors.

Social distancing practices will be implemented at all PHSC locations whenever possible, indoors, and outdoors and at any College-hosted off-campus events and activities. Self-Screening is essential. Faculty, staff, and students should not report to work, attend classes, or visit any PHSC location if experiencing fever, a cough or difficulty breathing. Communicate with instructors or supervisor immediately to report absences. Additional details can be found [here](#).

Registration | Textbooks | Grades | Planning Resources | Eligibility Criteria

Spring 2022 Registration

Eligible dual enrollment students should utilize the [Spring 2022 Dual Enrollment Online Registration Worksheet](#) to find important dates and to make plans for Spring dual enrollment coursework. In order for students to be able to register online during their

Department Navigation

- Leading and Learning Home
- Department Contacts

Office for Leading and Learning

- Areas and Programs
- School Choice - Pasco Pathways

Events

- Pasco Science & Engineering Showcase

Curriculum-Instruction Links

- Florida Standards
- Curriculum Resources
 - Elementary Learning Network
 - Secondary Learning Network
- Instructional Materials
- Course Catalog
- Graduation Requirements
- Learning Management System

Professional Development

- District Training Calendar
- Request a Training/Meeting Room
- Training Room Quick Reference Guide
- Professional Development Forms and Resources
- Professional Development Offerings
- Professional Development Certification Program (PDCP)
- LEAD Aspiring Leaders Program
- My Development Opportunities

Teacher Links

- Certificate Info
- New Teacher Support
- Transcript Transfer Information

Important Links

- Florida Standards in your child's classroom
- Social Emotional Learning
- Elementary Curriculum Guides
- Pasco Secondary Course Progressions

Course Request Worksheet



Pasco-Hernando State College

Spring 2022 Dual Enrollment Online Registration & Course Request Worksheet

Dear Parent/Guardian:

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students.

The Spring process is as follows:

1. New DE students complete an online application at <https://100891engagecms.campusnexus.cloud/custom-portal/user-profile/login?ReturnUrl=https%3a%2f%2f100891engagecms.campusnexus.cloud%2f>
The deadline for the application is **January 5, 2022**.
2. Eligible students complete this DE Course Request Planning Worksheet (bottom) and meet with their High School Counselor **by November 2nd**. Students and parents must log-in to digitally sign the Terms and Conditions online and to enter the courses from their Course Request Planning Worksheet. Access to the Terms and Conditions and the Online Dual Enrollment Request Form is available via the PHSC website: <https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public>.
 - Dual Enrollment courses offered on a student's high school campus must be taken at the high school and not on the PHSC campus.
 - Pasco eSchool is offering CGS 1100, GEB 1011, GEB 2112, SPC 2608, SPN 1120, and SPN 1121 in the Spring. Students who are interested in taking one or more of these courses should plan to take the course through eSchool UNLESS their high school offers the course on campus.
3. High School Counselors approve or deny the requests **November 9th**.
4. Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses by **November 15th**.
This email will be sent to each student's PHSC email address.
5. **Students will register through their student portal and WISE**, on the following the dates and times below, for approved courses.

The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

****If students want to take SPC 2608, they must take it at JWMHS since we offer it on campus.**





Pasco-Hernando State College

Dual Enrollment Course Request Planning Worksheet

Complete the form below to select your DE courses and alternates. When completing the form put all options you are interested in/eligible for below. For each course listed indicate all instructional formats (online and/or face to face) with which you are comfortable, as to increase the amount of options available during registration. **For courses you wish to take via Pasco eSchool please select "high school campus" when completing the form below and the dual enrollment registration form.** Completion of the PHSC online readiness course is required prior to enrolling in any online dual enrollment courses.

District Student ID Number _____ Current Grade _____ High School _____

Last Name _____ First Name _____

Please circle a Program of Study: Associates in Arts Degree or Associates in Science Degree

Intended Major: (Ex. Engineering, Education, Pre-Med etc.) _____

COURSE TITLE	ONLINE AT PHSC	FACE TO FACE AT PHSC	HIGH SCHOOL CAMPUS (select this option for Pasco eSchool courses as well)

Use the planning worksheet to help you decide which classes to take and the location you would like to take them.

DE Classes at JWMHS

Fall:

English Comp 1
College Algebra
Intro to Public Speaking
Individual Discovery
College Study Skills
American Federal Gov't

Spring:

English Comp 2
Pre-Calculus w/Trig
Intro to Public Speaking
Art Appreciation
College Study Skills

DE Classes via Pasco eSchool

Fall & Spring:

CGS 1100: Computer Microapplications

GEB 1011: Intro to Business

GEB 2122: Intro to Business & Entrepreneurship

SPN 1120: Beginning Spanish 1

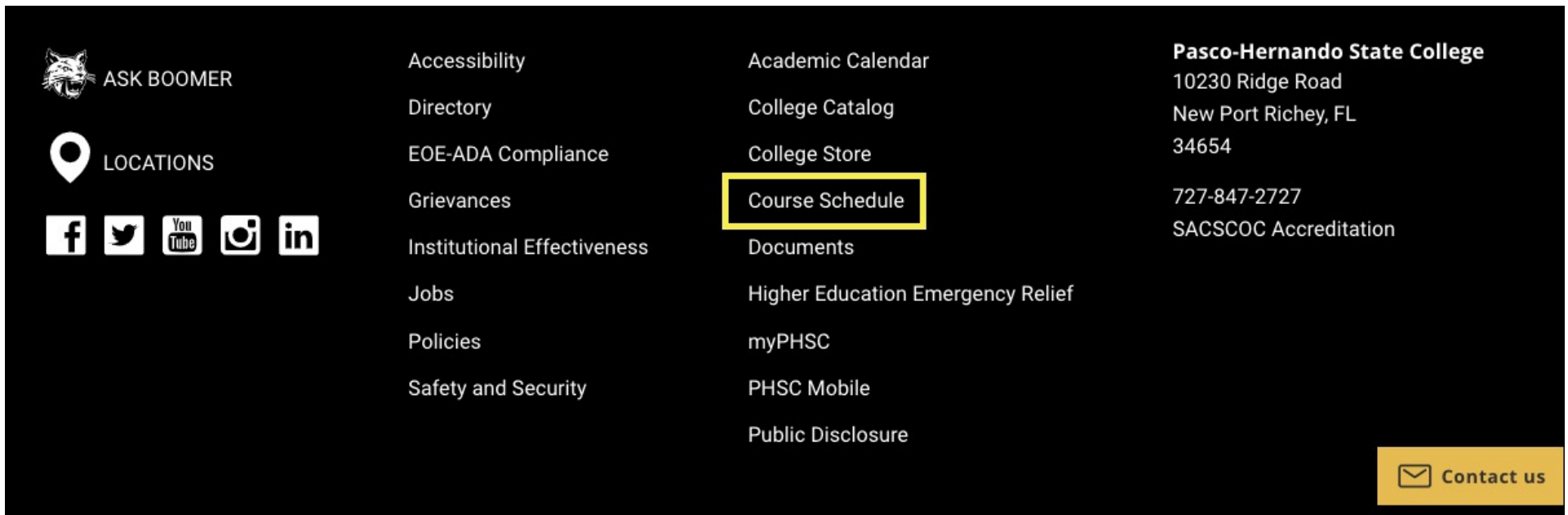
SPN 1121: Beginning Spanish 2

Students taking a DE class via eSchool must list the course location as “High School Campus” & let their counselor know so an additional registration step can be completed.





DE Classes at PHSC






- Go to PHSC.edu & scroll to the bottom of the page to find the Course Schedule.



A screenshot of the footer of the Pasco-Hernando State College website. The footer is dark blue with white text. On the left, there is a section with a cat icon and the text 'ASK BOOMER', a location pin icon and 'LOCATIONS', and social media icons for Facebook, Twitter, YouTube, Instagram, and LinkedIn. In the center, there is a list of links: Accessibility, Directory, EOE-ADA Compliance, Grievances, Institutional Effectiveness, Jobs, Policies, Safety and Security, Academic Calendar, College Catalog, College Store, Course Schedule (highlighted with a yellow box), Documents, Higher Education Emergency Relief, myPHSC, PHSC Mobile, and Public Disclosure. On the right, there is contact information for Pasco-Hernando State College, including the address, phone number, and SACSCOC Accreditation. At the bottom right, there is a yellow button with an envelope icon and the text 'Contact us'.


 ASK BOOMER

 LOCATIONS

Accessibility
Directory
EOE-ADA Compliance
Grievances
Institutional Effectiveness
Jobs
Policies
Safety and Security
Academic Calendar
College Catalog
College Store
Course Schedule
Documents
Higher Education Emergency Relief
myPHSC
PHSC Mobile
Public Disclosure

Pasco-Hernando State College
10230 Ridge Road
New Port Richey, FL
34654
727-847-2727
SACSCOC Accreditation

 **Contact us**

DE Classes at PHSC

- Change the term to Spring 2022.
- Students are only allowed to take Full 15-week classes in Fall/Spring and 10-week classes in Summer.



PHSC | PASCO-HERNANDO
STATE COLLEGE

Home

PHSC Course Schedule

Current Term
Fall 2021

Available Terms
Fall 2021
Spring 2022

Search

by Term
Fall 2021: Full 15 weeks

by Subject

Section

+ 2015

+ 4531

+ 6510

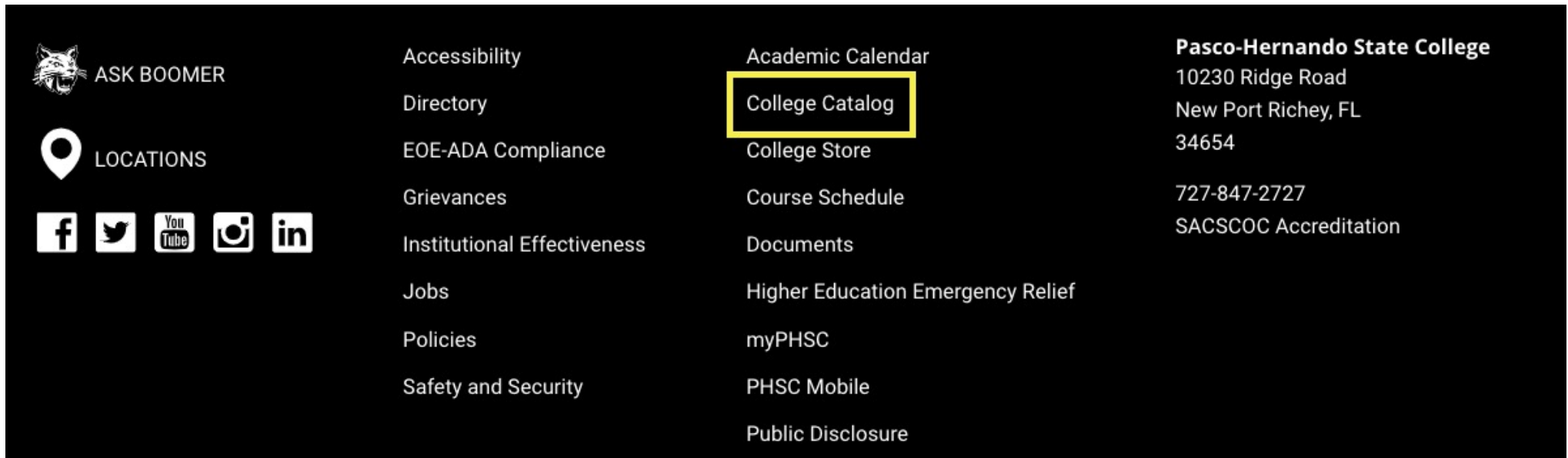
+ 4543

+ 1084








+ 3505

DE Classes at PHSC

- It is the responsibility of the student to check the Course Catalog for each course to make sure that they meet the pre-reqs/co-reqs for the course.




The screenshot shows the footer of the Pasco-Hernando State College website. It is organized into four main columns. The first column on the left contains a 'ASK BOOMER' link with a cat icon, a 'LOCATIONS' link with a location pin icon, and a row of social media icons for Facebook, Twitter, YouTube, Instagram, and LinkedIn. The second column lists various institutional links: Accessibility, Directory, EOE-ADA Compliance, Grievances, Institutional Effectiveness, Jobs, Policies, and Safety and Security. The third column lists academic and administrative links: Academic Calendar, College Catalog (highlighted with a yellow box), College Store, Course Schedule, Documents, Higher Education Emergency Relief, myPHSC, PHSC Mobile, and Public Disclosure. The fourth column on the right provides contact information for Pasco-Hernando State College, including the address (10230 Ridge Road, New Port Richey, FL 34654), the phone number (727-847-2727), and the SACSCOC Accreditation status.

 ASK BOOMER	Accessibility	Academic Calendar	Pasco-Hernando State College
 LOCATIONS	Directory	College Catalog	10230 Ridge Road
    	EOE-ADA Compliance	College Store	New Port Richey, FL
	Grievances	Course Schedule	34654
	Institutional Effectiveness	Documents	727-847-2727
	Jobs	Higher Education Emergency Relief	SACSCOC Accreditation
	Policies	myPHSC	
	Safety and Security	PHSC Mobile	
		Public Disclosure	

- If you do not meet the pre-reqs/co-reqs for the course, your request will not be approved.



DE Classes at PHSC

**Pasco-Hernando State College**

WISE Login | myPHSC Login | Course Schedule | Academic Calendar | Directory | Bookstore

Home | Course Schedule | Login

BSC 2010 Biology I

[Print this page](#)

2021-2022 Catalog and Student Handbook ▼

Select

CATALOG SEARCH

Entire Catalog ▼

Search

CONTENTS

[Programs of Study](#)

[Message from the President](#)

[» Academic Policies](#)

[» Academic Programs](#)

[» Academic Programs - Descriptions](#)

[» Admissions and Student Records](#)

[» College Calendar](#)

[» Continuing Education](#)

[» District Map, College Locations, Hours](#)

An introduction to the biology of plants and animals. Topics include chemical foundations, cell biology and genetics. This course is primarily intended for those students planning to major in the sciences or for those who need a laboratory course in biology.

CREDITS

3 cr.

PREREQUISITE

One year of high school biology and one year of high school chemistry or consent of instructor.

COREQUISITE

[BSC 2010L](#)

****In order to be approved for this course, both BSC 2010 **AND** BSC 2010L must be listed on the online Dynamic Form since the lab is a COREQUISITE.**





Pasco-Hernando State College

Dual Enrollment Course Request Planning Worksheet

Complete the form below to select your DE courses and alternates. When completing the form put all options you are interested in/eligible for below. For each course listed indicate all instructional formats (online and/or face to face) with which you are comfortable, as to increase the amount of options available during registration. For courses you wish to take via Pasco eSchool please select "high school campus" when completing the form below and the dual enrollment registration form. Completion of the PHSC online readiness course is required prior to enrolling in any online dual enrollment courses.

District Student ID Number _____ Current Grade _____ High School _____

Last Name _____ First Name _____

Please circle a Program of Study: Associates in Arts Degree or Associates in Science Degree

Intended Major: (Ex. Engineering, Education, Pre-Med etc.) _____

COURSE TITLE	ONLINE AT PHSC	FACE TO FACE AT PHSC	HIGH SCHOOL CAMPUS (select this option for Pasco eSchool courses as well)

Use the planning worksheet to help you decide which classes to take and the location you would like to take them.



Pasco-Hernando State College

Spring 2022 Dual Enrollment Online Registration & Course Request Worksheet

Dear Parent/Guardian:

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The Spring process is as follows:

1. New DE students complete an online application at <https://100891engagecms.campusnexus.cloud/custom-portal/user-profile/login?ReturnUrl=https%3a%2f%2f100891engagecms.campusnexus.cloud%2f>
The deadline for the application is **January 5, 2022**.
2. Eligible students complete this DE Course Request Planning Worksheet (bottom) and meet with their High School Counselor **by October 25th**. Students and parents must log-in to digitally sign the Terms and Conditions online and to enter the courses from their Course Request Planning Worksheet. Access to the Terms and Conditions and the Online Dual Enrollment Request Form is available via the PHSC website <https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public>.
 - Dual Enrollment courses offered on a student's high school campus must be taken at the high school and not on the PHSC campus.
 - Pasco eSchool is offering CGS 1100, GEB 1011, GEB 2112, ~~SFC 2000~~, SPN 1120, and SPN 1121 in the Spring. Students who are interested in taking one or more of these courses should plan to take the course through eSchool UNLESS their high school offers the course on campus.
3. High School Counselors approve or deny the requests **November 1st**.
4. Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses by **November 15th**.
This email will be sent to each student's PHSC email address.
5. **Students will register through their student portal and WISE**, on the following the dates and times below, for approved courses.

The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

PHSC Dual Enrollment Website

PASCO-HERNANDO STATE COLLEGE

Admissions and Student Records

[Search Admissions](#) [Search PHSC Sites](#)



[Get Started](#)

[Transcripts](#)

[Graduation](#)

[Resources](#)

[Home](#) > [Get Started](#) > [High School Students](#) > [Dual Enrollment Program](#)

Charter and Public School

[New Students](#)

[Transfer Students](#)

[High School Students](#)

[Collegiate High School](#)

[Dual Enrollment Program](#)

[Charter and Public School](#)

[Frequently Asked Questions](#)

[Home School](#)

[Private School](#)

[Registration Dates](#)

[International Students](#)



[Returning Students](#)

[Transient Students](#)

[First-Students](#)

Dual Enrollment for Charter or Public Schools

High school students who attend a charter or public school can register through the dual enrollment online registration form.

Steps to complete dual enrollment online registration:

> Step 1 - Complete the Online Dual Enrollment Admissions Application

> Step 2 - Supply Documentation and/or Transcripts.

> Step 3 - Complete and/or Submit Placement Testing

> Step 4 - Complete the Course Request Planning Worksheet

> Step 5 - Log in to the Dual Enrollment Online Request Form

✓ Step 6 - Complete the Dual Enrollment Request Form

Student must complete the [Dual Enrollment Request Form for Charter and Public Schools](#) online by the deadline provided by their school district.

Links on this page

- [Dual Enrollment Admissions Application](#)
- [Dual Enrollment Online Orientation](#)
- [Dual Enrollment Online Request Form - Spring 2022](#)
- [Self Service Password Reset System](#)

Related documents

- [2021-2022 Dual Enrollment Agreement - Hernando County](#)
- [2021-2022 Dual Enrollment Agreement - Pasco County](#)



[Contact us](#)

Course Request Worksheet

- Students will be prompted to log into their WISE account to get their myPHSC login information, if they do not know it

PHSC | PASCO-HERNANDO
STATE COLLEGE

Enter your myPHSC Login ID and Password

Login ID

Password

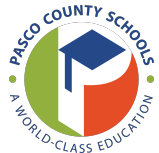
Sign In




How to Login

1. Access [WISE](#) for your myPHSC login ID.
2. In the login box to the left, enter your myPHSC Login ID.
Login ID = PHSC Mail address before @
ABC1234@student.phsc.edu
Login ID = ABC1234
3. Your default password can be found on the WISE Home page under your myPHSC Login ID.
4. Change your default password by following these step-by-step [instructions](#).

Course Request Worksheet

- Students will complete the form and accept the Terms and Conditions by clicking the box at the bottom.





Fall 2020 Semester Dual Enrollment Online Request Form

District School Board of Pasco County - Hernando County School District - Pasco Hernando
State College

This form is to be used by students meeting Dual Enrollment GPA and test requirements.

District Student #:		PHSC Student ID #:		Middle Name:	
Last Name:		First Name:			
Grade:		High School County:			
High School:	MITCHELL HIGH SCHOOL (J.W.)				
Anticipated High School Graduation Date:	June	2021			
Intended Major or Program of Study:	Business				
Did you take any Advanced Placement, Cambridge, or ACE Exams?	Yes				
Did you take the ACT exam? If you did, please enter the date(s).	Yes	09/14/2019	02/08/2020		
Did you take the SAT exam? If you did, please enter the date(s).	Yes	10/05/2019	04/14/2020		

School Counselor Approve/Deny: Approved

Dual Enrollment Registration Terms and Conditions

I hereby certify that the student is eligible to participate in dual enrollment and will abide by the following:

- I understand that the Dual Enrollment Agreement is effective August of each year, and we will abide by the policies and procedures regarding admission and eligibility for continuous enrollment in the [Dual Enrollment Program](#).
- I understand that the student must abide by the policies and timelines of the District and of PHSC (including course withdrawal and drop).
- I understand that the student must abide by PHSC's Student Code of Conduct as outlined in the Catalog and Student Handbook.
- I understand that the student is highly encouraged to meet with a PHSC advisor prior to registering for classes for post-secondary academic planning.
- I understand that the course availability is first-come, first-serve. Therefore, an approved course does not guarantee enrollment in the course.
- I understand the transfer of dual enrollment credits are subject to the approval of each college or university.
- I understand that credits will be used to fulfill high school graduation requirements and/or college or technical credits.
- I understand that the student is permitted to register online based on the total number of credit hours completed at PHSC on the designated date/time.
- I understand that the student must complete the Online Readiness Course prior to enrolling in an online class. The Online Readiness Course is available in the student's Canvas account via myPHSC on the [PHSC website](#).
- I understand that, due to Family Educational Rights and Privacy Act (FERPA), PHSC is unable to release **any** information to parents regarding the student's account with PHSC even if the student is under 18 years old.
- I understand that students who pass the AP, ACE, IB and CLEP exams are not permitted to take equivalent dual enrollment courses for a grade or for high school credit.
- I understand that transportation to and from the PHSC campus is the responsibility of the student/family.

☒ I, the Student, accept and agree to the terms above.

☒ I, the Parent, accept and agree to the terms above.

Please Click Next to Complete the Form

Course Request Worksheet

TO BE COMPLETED BY STUDENTS, SCHOOL COUNSELOR AND PHSC ADVISOR PER THE PLANNING WORKSHEET

STUDENTS - SELECT YOUR COURSES FROM THE LIST - YOU SHOULD ADD UP TO 14 AVAILABLE COURSES
PARENTS - PLEASE REVIEW THE COURSES YOUR STUDENT HAS SELECTED

I request dual enrollment in the following college-level courses that meet graduation requirements: (Max 16 credits per semester, max 7 credits in summer terms)

Please note: Please select course number from the course # list.

Last Name: *

First Name: *

PHSC Student ID Number *

Please Select the Term

Fall 2020

*Acknowledgement Statement: You are highly encouraged to select up to 14 courses on this form. If a course is full when you are registering, * ☒ and no other courses have been approved, you will need to complete a new form with additional courses.

For Campus - By choosing On Campus or Online, you will be able to register for either Online or On Campus course sections.

PHSC Course #	Campus	Counselor Decision	PHSC Advisor Decision	PHSC Advisor Decision Reason
POS2041 -American <input type="button" value="v"/>	High School Campus <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
SPC2608 -Introductio <input type="button" value="v"/>	High School Campus <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
HUN1270 -Sports Nut <input type="button" value="v"/>	PHSC - On Campus or Online <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
GEB1011 -Introductio <input type="button" value="v"/>	PHSC - On Campus or Online <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
PLA1003 -Introduction <input type="button" value="v"/>	PHSC - On Campus or Online <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
MAR1011 -Principles <input type="button" value="v"/>	PHSC - On Campus or Online <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
MET2010 -Introductio <input type="button" value="v"/>	PHSC - On Campus or Online <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
SLS1211 -Individual C <input type="button" value="v"/>	High School Campus <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
SLS1501 -College Su <input type="button" value="v"/>	High School Campus <input type="button" value="v"/>	Approve <input type="button" value="v"/>	-- Please Select -- <input type="button" value="v"/>	
-- Please Select -- <input type="button" value="v"/>				
-- Please Select -- <input type="button" value="v"/>				
-- Please Select -- <input type="button" value="v"/>				
-- Please Select -- <input type="button" value="v"/>				
-- Please Select -- <input type="button" value="v"/>				

* ☒ I certify that the courses listed above meet high school graduation requirements.

The Student Approval Process

Dual Enrollment Registration Terms and Conditions

I hereby certify that the student is eligible to participate in dual enrollment and will abide by the following:

- I understand that the Dual Enrollment Agreement is effective August of each year, and we will abide by the policies and procedures regarding admission and eligibility for continuous enrollment in the [Dual Enrollment Program](#).
- I understand that the student must abide by the policies and timelines of the District and of PHSC (including course withdrawal and drop).
- I understand that the student must abide by PHSC's Student Code of Conduct as outlined in the Catalog and Student Handbook.
- I understand that the student is highly encouraged to meet with a PHSC advisor prior to registering for classes for post-secondary academic planning.
- I understand that the course availability is first-come, first-serve. Therefore, an approved course does not guarantee enrollment in the course.
- I understand the transfer of dual enrollment credits are subject to the approval of each college or university.
- I understand that credits will be used to fulfill high school graduation requirements and/or college or technical credits.
- I understand that the student is permitted to register online based on the total number of credit hours completed at PHSC on the designated date/time.
- I understand that the student must complete the Online Readiness Course prior to enrolling in an online class. The Online Readiness Course is available in the student's Canvas account via myPHSC on the [PHSC website](#).
- I understand that, due to Family Educational Rights and Privacy Act (FERPA), PHSC is unable to release **any** information to parents regarding the student's account with PHSC even if the student is under 18 years old.
- I understand that students who pass the AP, ACE, IB and CLEP exams are not permitted to take equivalent dual enrollment courses for a grade or for high school credit.
- I understand that transportation to and from the PHSC campus is the responsibility of the student/family.

* ☒ I, the **Student**, accept and agree to the terms above.

* ☒ I, the **Parent**, accept and agree to the terms above.

Please Click Next to Complete the Form

The Parent Approval Process

Dual Enrollment Registration Terms and Conditions

I hereby certify that the student is eligible to participate in dual enrollment and will abide by the following:

- I understand that the Dual Enrollment Agreement is effective August of each year, and we will abide by the policies and procedures regarding admission and eligibility for continuous enrollment in the [Dual Enrollment Program](#).
- I understand that the student must abide by the policies and timelines of the District and of PHSC (including course withdrawal and drop).
- I understand that the student must abide by PHSC's Student Code of Conduct as outlined in the Catalog and Student Handbook.
- I understand that the student is highly encouraged to meet with a PHSC advisor prior to registering for classes for post-secondary academic planning.
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- I understand the transfer of dual enrollment credits are subject to the approval of each college or university.
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- I understand that the student must complete the Online Readiness Course prior to enrolling in an online class. The Online Readiness Course is available in the student's Canvas account via myPHSC on the [PHSC website](#).
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- I understand that students who pass the AP, ACE, IB and CLEP exams are not permitted to take equivalent dual enrollment courses for a grade or for high school credit.
- I understand that transportation to and from the PHSC campus is the responsibility of the student/family.

* ☒ I, the **Student**, accept and agree to the terms above.

* ☒ I, the **Parent**, accept and agree to the terms above.

Please Click Next to Complete the Form

****Parents will get an email link to approve the form. Please check the box and then sign the form electronically.**

The Counselor/Advisor Approval Process

PHSC Academic Advisor Dual Enrollment Registration Terms and Conditions

I hereby certify that the student is eligible to participate in dual enrollment and will abide by the following:

- I understand the student must meet PHSC dual enrollment criteria in order to participate in the program.
- I understand that we are responsible for verifying that all requirements for participation and course enrollment have been met.
- I verify that the student has met all pre-requisites (including college ready scores and high school / college courses) to take the requested course(s).
- I verify to the best of my knowledge that the student has not passed any AP, ACE, IB or CLEP exam that is equivalent to the approved DE course(s), so as to avoid duplicate credit per Florida Statutes, Chapter 1007.272.

* ☒ I, the **PHSC Academic Advisor**, accept and agree to the terms above.

PHSC Advisor First Name: *

PHSC Advisor Last Name: *

PHSC Advisor Final Decision: *

Please Click Next to Complete the Form

Student Signature	Electronically signed by [REDACTED] on 09/01/2021 4:12:49 PM
Parent Signature	Electronically signed by [REDACTED] on 09/01/2021 4:14:00 PM
High School Counselor Signature	Electronically signed by JWMHS Dual Enrollment on 09/01/2021 4:20:03 PM
PHSC Signature	Electronically signed by PHSC Advisor on 09/01/2021 4:28:21 PM

Students and parents can check the progress at any time to see where their form is in the approval process.



Registration: Next Steps

On campus at JWMHS

- Make sure classes at JWMHS are listed as “High School Campus” for the location.
- The district will register you for the class(es) once your completed online Dynamic Form is signed by your parent & approved by JWMHS & PHSC.

Online via Pasco eSchool

- Make sure your online Dynamic Form is properly completed and the eSchool classes listed as “High School Campus” for the location.
- Contact your grade level counselor and let them know that you requested an eSchool class on your Dynamic Form.
 - Your counselor will complete an additional step to register you for the class(es).



Registration Information

Off Campus at PHSC or online via PHSC

- Students taking OFF campus DE classes **MUST** register through their PHSC portal to finish the registration process on their assigned day and time.

The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

12 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	October 26 th	Not Available	Web registration beginning at 8:00am on October 26th
30+	November 16 th	Not Available	8:00 am
15+	November 16 th	Not Available	9:00 am
1+	November 16 th	Not Available	10:00 am
First time	November 16 th	Not Available	11:00 am
11 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	October 26 th	Not Available	Web registration beginning at 8:00am on October 26th
30+	November 17 th	Not Available	8:00 am
15+	November 17 th	Not Available	9:00 am
1+	November 17 th	Not Available	10:00 am
First Time	November 17 th	Not Available	11:00 am

Registration Information



Pasco-Hernando State College

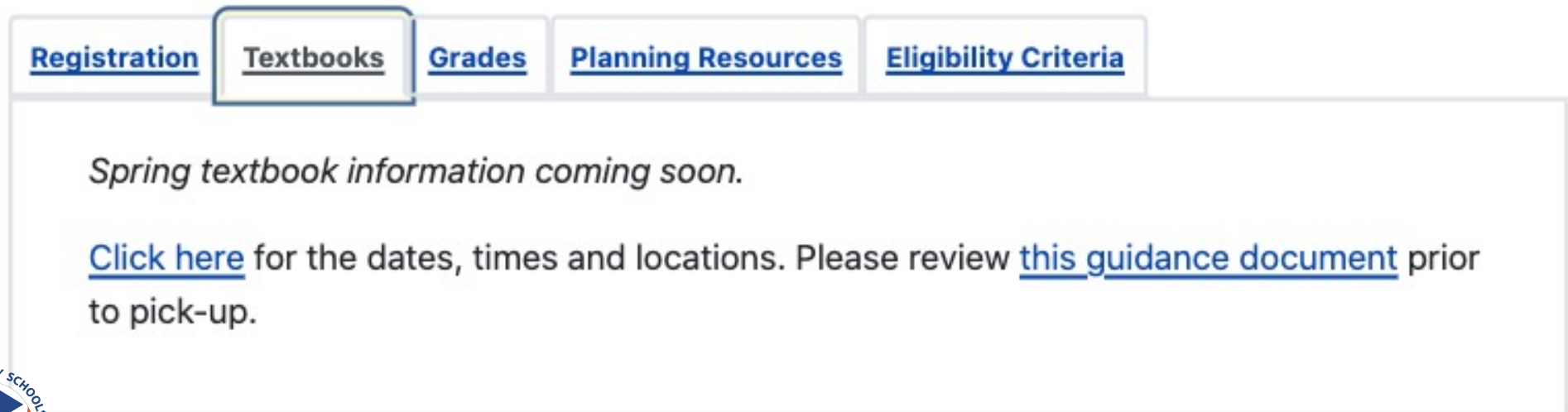
10 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	October 26 th	Not Available	Web registration beginning at 8:00am on October 26 th
30+	November 18 th	Not Available	8:00 am
15+	November 18 th	Not Available	9:00 am
1+	November 18 th	Not Available	10:00 am
First Time	November 18 th	Not Available	11:00 am
9 th Graders			
Credits Earned	Web Registration	On Campus Registration	Time
45+	October 26, 2021	Not Available	Web registration beginning at 8:00am on October 26 th
30+	November 19 th	Not Available	8:00 am
15+	November 19 th	Not Available	9:00 am
1+	November 19 th	Not Available	10:00 am
First Time	November 19 th	Not Available	11:00 am

Make sure your Online Dynamic Form is signed by your parent & submitted no later than 10/25.



Textbook Information

- If you are taking a class off campus at PHSC or online via PHSC, please go to the Pasco County School DE Website and click on the Textbooks tab.
- Students must abide by the textbook pick-up/drop-off dates posted.



The screenshot shows a navigation bar with five tabs: [Registration](#), [Textbooks](#) (which is highlighted with a blue border), [Grades](#), [Planning Resources](#), and [Eligibility Criteria](#). Below the tabs, the text reads: "Spring textbook information coming soon." followed by a paragraph: "Click [here](#) for the dates, times and locations. Please review [this guidance document](#) prior to pick-up."

Questions?

If you have any questions, please reach out to your grade level counselor:

12th – Ms. Mary Ellen Ruconich

11th – Mr. Jake Crouch

10th – Mrs. Haley Hettinga

9th – Mrs. Kristen Lea